

Staff Resources Committee Minutes

04/10/17

The Staff Resources Committee for April was held Monday the 10th. In attendance were: Karl Love, Kay Sturgeon and Phyllis Jessup.

The committee would like to recommend that the board appoint Phyllis to fill the opening created by Donna Stein-Harris' resignation. We further discussed the possibility of adding an additional member in the near future. We have spoken to LE chair, Laura Matchett. Laura is nearing the end of her commitment to her current committee and has expressed interest in our work.

Kay Sturgeon reported that the time card initiative has been implemented, as are associated processes (such as approval for added hours, work off site, etc.). We will monitor this closely. We go "live" July 1st. We discussed the establishment of a schedule of review and audit for time cards and related procedures.

Karl Love reviewed the draft evaluation for Rabbi Chava Bahle. The evaluation has the supporting results of all of the assessments completed by the board, staff and committee chairs as well as a catalogue of all comments as an addendum. The review should be scheduled within the coming weeks.

The committee spent some time reviewing out allocation of staff assets respective to our programing priorities. We have no recommendations to make at this time.

Our committee will meet for our regular scheduled meeting on Monday, May 15th at 1:00 PM. We will also meet with the staff on Tuesday with the staff to review the budget, Tuesday May 2nd (time TBD). This staff meeting is of course dependent upon the board budget meeting on May 1st resulting in a recommended budget.

Respectfully submitted,

Karl D. Love, Co-Chair