

To: Mike McDonald President
UUCGT Board of Trustees
From: Karl Love, Staff Resources Committee
RE: Policy on Staff Resources
Date: 07/09/18

On behalf of the Staff Resources Committee, I would request that the board consider the following policy for inclusion in the Employee Handbook (with the support of the policy committee, as needed). I would suggest that it be included with Section I Employment Policies and Practices as Section Q on page 11.

Q. REFERENCES

Present and former staff may refer potential employers to UUCGT for the purpose of consideration for employment. UUCGT will provide verification of that staff member's dates of service to our congregation. In conformity with business best practices, members of present and former positions in congregational governance will not provide letters or statements of personal reference.

Sincerely,

Karl Love