

WCECOT Board of Trustees Minutes

July 18, 2017

Outgoing President Linda Fletcher convened the meeting at 5:43 PM. Board Members; Karl Love, Tom Darton, Mike McDonald, Kay Sturgeon, Don Pyne, Laura Matchett, and Linda Fletcher were all present.

Congregational members present were: Price Watts, Mary Van Valin, Marilyn Mayo, Richard Miller, Mary Cheney, and Sandra McDonald. Chava Bahle was absent on study leave for the month of July.

Linda Fletcher conducted the election of officers for the 2017/2018 year.

Position	Nominee	Nominated by.	Seconded by.
President	Karl Love	Don	Laura
President Elect	Mike McDonald	Kay	Laura
Treasurer	Kay Sturgeon	Karl	Mike
Secretary	Don Pyne	Mike	Karl

All motions passed by secret ballot.

Linda turned the meeting over to Karl who commented on his hopes for the upcoming year. He then asked the other newly elected officers to comment.

Comments from the Congregants were heard. Mary vanValin, and Richard Miller each spoke regarding the letters of censure that they had received, and requested that a discussion with the board regarding this topic be put on the August Board agenda. Tom moved that we would include that on our August agenda, Laura seconded the motion. The motion passed.

A motion to approve the Consent Agenda was made by Kay, seconded by Linda. The motion passed.

Karl gave a report from the Staff Resources Committee.

Karl will stay on the SRC but no longer will be the chair. The new chair will be Phyllis Jessup. Karl asked that Laura Matchett be appointed to the SRC. Kay so moved, Don seconded, the motion passed.

Current work in progress by the SRC includes revising the job descriptions for the Music Director, and the Director of Lifespan Experience, leading to an evaluation process for these positions, and a contract for the DLE. They also are reviewing Rabi Chava's letter of call which needs updating periodically.

Karl gave a report from the Policy Committee.

A motion was made to appoint Tom to the Policy Committee by Kay seconded by Mike, the motion passed. A motion was made by Kay and seconded by Mike to have Tom and Karl work together to produce and outline of what our Policy Manual should ultimately look like and present it back to the Board for their approval and ideas for priorities as how the revision work should proceed by the Committee. The motion passed.

Kay gave a report for the Finance Committee. Kay moved and Don seconded that, The Board approve the Finance Committee recommendation for distribution of reserve funds

from the 2016-2017 budget. In keeping with Finance Policy #13, Fiscal Year-End Surplus Funds Distribution:

\$10,000 carryover to the 2017-2018 budget
\$4,212.86 to the Capital Improvement Reserve
\$5,000 to an Operations Contingency Reserve
\$19,212.86 Total

Linda reported that Jini vonCounter who is a member of UUCGT, but has been a full time employee of the UUA in Boston until recently, might be an excellent resource for establishing a policy regarding External Communications. Linda agreed to contact Jini and see if they could work together on this.

Liaisons from the Board to various committees were appointed:

<u>Committee</u>	<u>Liaison</u>
RE	Laura
SCRT	Kay
LCD	Karl
Program Council	Mike
Membership	Linda
Congregational Care	Linda

The Board Calendar for 2017/2018 was discussed and the following dates were tentatively established for Board meetings and Executive Committee meetings.

<u>MONTH</u>	<u>BOARD MEETING</u>	<u>EXECUTIVE COMMITTEE</u>
August	8/22/2017	8/15/2017
September	9/18/2017	9/13/2017
October	10/16/2017	10/11/2017
November	11/20/2017	11/15/1017
December	12/18/2017	12/14/2017
January	1/15/2018	1/10/2018
February	2/14/2018	2/10/2018
March	3/19/2018	3/14/2018
April	4/16/2018	4/11/2018
Budget Review	4/30/2018	Closed Meeting
May	5/14/2018	5/9/2018
Budget Review	5/20/2018	Open Meeting, Presentation of Slate
Annual Meeting	6/3/2018	
June	6/18/2018	6/14/2018

Laura volunteered to provide a closing reading for the August Board Meeting.

Karl read from Night Train to Lisbon by Pascal Mercier to close the meeting.

The meeting was adjourned at 7:17 PM

Respectfully submitted,

Donald Pyne, Secretary