

Minutes Staff Resources Committee
November 14, 2017

The Staff Resources Committee meeting was held on Tuesday, November 14th. In attendance: Rabbi Chava, Karl Love, Kay Sturgeon and Mike McDonald.

Absent: Phyllis Jessup

As Laura was unable to attend this meeting, the agenda item regarding RE will be placed first on the agenda for December's meeting. Laura indicated she has ideas she would like to discuss with the committee.

As specified in the Employee Handbook, Rabbi Chava, Sarah and Susan were provided with the new UUA health care information for 2018 when it became available on November 1.

The revised Letter of Call was again reviewed. There were areas in need of further revision. Once made, the committee will review before being signed by Rabbi Chava and Karl Love.

The newest draft revisions to the Employee Handbook were discussed. Additional revisions were suggested. Once these revisions are included, the committee will again review. When approved by the committee, a joint meeting between the Staff Resources Committee and the staff will be scheduled to begin the process of reviewing the revised draft of the Handbook together. Area of concentration to begin the review process will be the benefit section.

Kay updated the committee on the status of the Workers' Compensation claim resulting from Rabbi Chava's injury.

Staff Compensation reviews have been updated to include Professional Expenses where applicable. Kay to schedule time with each employee to review.

Resulting from the resignation of the current Contract Musician, the committee briefly discussed the hiring of a replacement within this year's budget for the position.

Per Rabbi Chava's request, the committee discussed staff ethics and professionalism. This may be an ongoing discussion.

Next meeting: Tuesday, December 12th @ 12:30.