

POLICY COMMITTEE BOARD REPORT  
FOR May 2018 BOARD MEETING  
PREPARED 5/7/18

The policy committee met Thursday, 5/3/18. Present were Tom Darnton, Price Watts, Don Pyne and Judy Myers.

1. Endowment Committee proposed changes: We have concluded our work with the Endowment Committee on the revisions to the governance structure of the Endowment Committee. Motion to recommend the changes to the board, including the necessity of amending the by-laws, passed unanimously. Recommended language to be forwarded to Karl Love along with this report.

2. Social Justice Committee proposed changes: Work on the revisions to the Social Justice Committee has also been completed. Motion to recommend the changes to the board passed unanimously. Recommended language to be forwarded to Karl Love along with this report.

3. Status of project to revise the policy manual: We discussed our overall progress on the task the committee began during the 2016-17 program year. The committee reached a consensus that the project can be completed during the upcoming program year and that we will make it our priority to achieve that goal. To that end we will ask the current board to recommend making this goal a priority to the 2018-19 board. This will be in the form of a motion to be presented to the current board at the May meeting.

4. Discussion of personnel section of current manual: As we discussed the structure and outline of the new manual, it became apparent that we needed confirmation that part of the overall revision was that the sections pertaining to our professional staff would be separated into a personnel manual which would become the responsibility of the Staff Resources Committee. We agreed to seek clarification on that point from the board.

5. Our next meeting is scheduled for Thursday, July 19, at 5 pm in the library at UUCGT.

6. Proposed motions for 5/14/18 board agenda, prepared by Tom following the meeting:

A. Motion: That the recommendations of the Policy and Endowment Committees to revise the policies and procedures of the Endowment Committee, including the revisions to the by-laws, be approved and that the

necessary by-law revisions be submitted to the members of the congregation at the June 2018 annual meeting.

B. Motion: That the recommendations of the Policy and Social Justice Committees to revise the policies and procedures of the Social Justice Committee be approved.

C. Motion: This board recommends to the next that (1) the work of restructuring the existing Manual on Board, Staff and Committees into separate manuals, one for the board and committees and a second for personnel should be continued, (2) the format for the revised manual for board and committees should distinguish between policy and procedure, with only policies requiring board approval (3) that the development and maintenance of the personnel manual will fall to the Staff Resources Committee and (4) that there be discussion at the August 2018 board meeting on a recommendation the policy committee will submit at that time for a process to complete these revisions during the 2018-19 program year.

Prepared by:

Tom Darnton  
5/7/17