

UUCGT Board of Trustees Minutes

Tuesday, August 21 – 6:00 pm

The meeting was called to order by President Mike McDonald at 6:05 pm in the church building classroom. In addition to Mike, present were board members Tom Darnton, Laura Matchett, Linda Fletcher, Jane Fochtman, Barb Termaat and Donna Stein-Harris. Also present were Stan Cain, Karl Keinath, John Bailey (Music Director) and Hal Gurian. Jane read the opening words and the board recited the board covenant. Laura agreed to provide the opening reading for the Monday, September 17 meeting.

1. Approval of Agenda: The proposed agenda was revised and then adopted.
2. Consent Agenda approved
 - Minutes of Joint Board Meeting – July 17, 2018
 - Financial Reports as of July 31, 2018
 - Average Weekly Attendance Report July
 - DRE report for July
3. To Do List: Laura Matchett shared the To Do List. Safe Congregation, proposal to change to Healthy Congregation; next step to discuss with Chava and Sarah when Chava returns. If agreed, proposal will be made to the Board.
4. Consulting for vision/mission and objectives: pre-meeting Oct 19, just the Board and Dorie at 5:30-7pm at Mike's house followed by potluck. On Saturday, Oct 20 is visioning session at UUCGT 9am-3pm, lunch included. All committee chairs. Following the visioning session, Dorie will do a stewardship training session for that committee and any other interested persons. The Board will include discussion of visioning session goals at the Oct 16 Board Meeting.
5. **Announcement for Flash:** Physical therapy rather than surgery. Rabbi hopes to be back at UUCGT by early October, at least part-time. She is on recommended leave by her doctor, and cannot participate in church activities.
6. Changes in services for review and approval - both approved
 - Nov 18 Sunday service at Twin Lakes (be sure to pass the basket at the service)
 - Second Christmas Eve service at church on Monday, Dec 24; at least 1 hour break between services, Chava is in support and would like to be involved in planning and attending. Mike will ask Chava how to proceed in approaching Michael Moore to improve lighting and sound for the State Theatre service.

7. Appoint Kay Sturgeon as Assistant Treasurer - Jane Fochtman. Contracted business manager cannot sign checks, so we need a 3rd signatory. The Board approves Kay for the position of Assistant Treasurer. Kay would not be a member of the Board. This role will also be added to the Procedures for consistent implementation year to year.

8. Policy and Procedure manual review. Pledge Drive policies and procedures - Tom Darnton. Two decisions by previous Policy Committee: 1. Simplify the Policy manual and 2. Distinguish between policy and procedures, with Board approval only needed for policy modifications. The Board defers the decision to review the Stewardship/Pledge Drive policies and procedures until after the Stewardship training on Oct. 20. Tom will recommend changing focus to restructuring the policies and procedures until after Chava's return.

9. Public Comments: No public comments.

Closed session for Staff Resources Report.

Closing words

The meeting was adjourned at 7:15 pm.

Respectfully submitted,

Barb Termaat, Board Secretary

August 21, 2018