

UUCGT Board of Trustees Minutes

Tuesday, July 17 – 5:30 pm

The meeting was called to order by President Mike McDonald at 5:46 pm in the church building classroom. In addition to Mike, present were board members Tom Darnton, Laura Matchett, Linda Fletcher, Jane Fochtman, Barb Termaat and Donna Stein-Harris. Also present was visitor Hal Gurian. Mike read the opening words and the board recited the board covenant. Jane agreed to provide the opening reading for the August meeting.

1. Approval of Agenda: The proposed agenda was revised and then adopted.
2. Consent Agenda
 - Minutes of Joint Board Meeting – June 11, 2018, were approved.
3. Election of officers:
 - A. Treasurer: The duties of the treasurer were reviewed and Jane Fochtman was elected Treasurer.
 - B. Secretary: Barb Termaat was elected Secretary.
 - C. Vice-President: We discussed the role of Vice-President and acknowledged that we had the option of electing a vice-president or a president-elect. We chose to elect Linda Fletcher Vice-President.
4. To Do List: Laura Matchett volunteered to maintain the To Do List and reviewed the list she received from Mike.
5. Staffing of Board Committees
 - Re-appoint Karl Love to Staff Resources: we reviewed the request from Karl that he be selected to serve an additional year as a member of Staff Resources Committee and voted to grant the request.
 - Linda and Donna were appointed as new members of Staff Resources Committee.
 - Barb and Laura were appointed to Safe Congregations Response Team.
 - Mike McDonald was appointed Liaison to Leadership Development Committee.
 - Adding someone to the Policy Committee was tabled.
6. Review year-end financial report: We had received a Statement of Financial Activity and a Statement of Financial Position prior to the meeting. These were reviewed. We ran a \$5500

deficit for 2017-18. Our pledge campaign came in short of its goal. Last year was a difficult year and we can anticipate another year of tight budgeting in the current year.

7. Review DRE monthly report: We had received a written report from the Director of Religious Experience, which was discussed at some length. We chose to take no action at this meeting but to continue to focus attention on the evolution of our "Sunday School" program.

8. Policy on references from Staff Resources: We considered a recommendation from Staff Resources Committee to adopt a neutral reference policy. We adopted the following policy, to be included in Section I Employment Policies and Practices as Section Q on page 11.

Q. REFERENCES

Present and former staff may refer potential employers to UUCGT for the purpose of consideration for employment. UUCGT will provide verification of that staff member's dates of service to our congregation. In conformity with business best practices UUCGT adopts a neutral reference policy for members of present and former positions in congregational governance and will not provide letters or statements of personal reference.

9. Question about raffle: We considered a request from a member of the congregation wishing to sell raffle tickets for a non-UUCGT event within the congregation. We reviewed the existing policy regarding fundraising for outside organizations, which appears under the title *"Addendum to Finance Policy # 5 – Special Fund Raising Guidelines for Fund Raisers to benefit Organizations other than the UUCGT"* in the policy manual. We agreed to share this policy language with the requesting member together with a further explanation of that policy. Barb will prepare a draft response which she will share with Laura.

10. Future meeting dates: Typically, our meetings will be on the third Tuesday of each month, beginning at 6:00 pm. We will meet on Monday, September 17th at 6:00 pm as the church building has been rented for the evening of Tuesday, September 18th.

11. Consulting for vision/mission and objectives: We had received a memo from Mike in advance of the meeting, proposing that we retain UUA Consultant, Dori Thexton to facilitate a planning session for church leaders and interested members to develop a vision for UUCGT, at a cost of up to \$800, including fees and lodging expenses. This was discussed at length. We thought a preliminary session the night before the event would be advisable. We recognized that additional planning will be needed to make this a successful event. A motion to engage Ms. Thexton to facilitate a Saturday session for said sum and to target October 13th as the date for such an event passed.

12. Staff Resources Update: We learned that contracts had been signed with our Music Director and our Director of Religious Experience for the current program year. We approved

the contract with Dave Christenson to handle the duties of business manager as a service contract, rather than an employment relationship.

13. Musical event: We reviewed a proposal for a musical event received from a UU musician and referred the proposal to the Sunday Services Committee.

14. Public Comments: There were no public comments.

The meeting was adjourned at 8:19 pm.

Respectfully submitted

Tom Darnton, acting recording secretary for this July 17, 2018 meeting.

July 18, 2018