

## **UUCGT Board of Trustees Agenda**

**Tuesday, November 13, 2018 – 6:00 pm**

The meeting was called to order by President Mike McDonald at 6:00 pm in the church building classroom. In addition to Mike, present were board members Tom Darnton, Donna Stein-Harris, Laura Matchett, Linda Fletcher, Jane Fochtman, and Barb Termaat. Also present were Karl Keinath, Anne Hughes, Hal Gurian. Donna read the opening words and the board recited and discussed our covenant. Linda agreed to provide the opening reading for the Tuesday, December 18 meeting.

1. Approval of Agenda – additions or deletions. Agenda is approved with addition of State Theatre collection and postponement of Policy and Procedure Manual Updates to December.

2. Consent Agenda – Approved

- Minutes of Board Meeting – October 16, 2018
- Financial Reports as of October 31, 2018
- Average Weekly Attendance Report October

3. To Do List – Laura Matchett, Updated

4. Election of Board member to replace Jane Fochtman until July 2019 – Mike McDonald

Proposal for Karl Kleinath to serve on the Board and as Treasurer of the Board from November 13, 2018 to July 1, 2019. Approved! Proposal Thank you for your service Jane and well wishes for your adventure in Germany.

5. State Theatre Christmas Eve Service Update – Donna Stein Harris

Confident we will have sound, light for the 1 hour service! Marketing & Promotion plan to come. State Theatre service starts at 6:30pm, followed by a lay-led service at 9:30pm. Thank you to Donna and team for the excellent work preparing for the Christmas services!

5a. Distribution of collection from Christmas Eve Service.

Proposal by program council that half of State Theatre collection is donated to the State Theatre, with second half going to community needs via UUCGT. Approved.

6. LDC proposed By-law change – Tom Darnton.

Candidates must be vetted prior to annual meeting with enough time for background checks and process any concerns to complete several weeks before the annual meeting. Proposal to change nominations from 1 month to 2 months prior to the annual meeting. This change will not go into effect until approved by the congregation at the 2019 annual meeting, where it will be presented by the LDC. Approved to place this by-law change on the June 2019 annual meeting agenda.

7. Policy and Procedure Manual Updates – Tom Darnton >>**deferred to December meeting**

8. Status on UUCGT Software Conversion – Mike McDonald

October budget is last on the old system. Membership individual giving reports are available now. Susan will take a class on using the calendar feature as well.

Finance Committee brings request to pay our accountant up to an additional \$1500 for the conversion process. This will be final payment. Approved.

9. Update from Task Force on Religious Education – Laura Matchett/Jolynn Paige

Meeting tomorrow at noon to make long-term plans now that short-term job description for interim teacher is done. Finance committee recommends offering \$150/week for a contracted position. Ask of the SRC is to have the RE Task Force do the initial interviewing and make recommendations to the SRC. Motion to approve the job description and payment up to \$150 / week for the Interim Religious Education Teacher position. Approved: RE Task Force to work with Susan to publicize the job listing and interview candidates.

10. Delegates to Regional and General Assembly – Mike McDonald

Motion to approve Barb Conley and Jerry Schatz to attend these meetings in April on behalf of UUCGT. Approved.

11. Update on Visioning Session – Mike McDonald

For next month, please think about how to establish leadership for long-term sustainability, both membership and financial, to achieve our five year goal.

12. Status of Rabbi Chava's leave and congregational support until her return – Mike McDonald

Rabbi Chava seems a little better than 6 weeks ago and is still not able to work, with no estimated return date as of now. We have 3 candidates for a substitute minister starting in January for at least 2 months. Via email approval, the Board agreed to pay Rabbi Chava her weekly salary through December 10, 2018. While the Workers Compensation Insurance has never restricted Rabbi Chava from coming to work, her neurologist has restricted Chava from working and driving due to her concussion.

Public Comment

Hal Gurian regarding Super Bowl Sunday party. License was \$50 (much less than \$250 estimate!). Hal proposes to use the remaining \$200 toward advertising and flyers and board agreed. Thank you, Hal, for trying a new way to help financially support UUCGT!

Closing words - Mike McDonald

Closed session – Staff Resources items

Adjournment

