

**Ledger to Budget**  
Unitarian Universalist Congregation of Grand Traverse  
6726 Center Road  
Traverse City, MI 49686  
231-947-3117  
Transaction Date Dec 1 2018 to Dec 31 2018

	Amount	2019 Budget	Difference	Percent of Budget
<b>Income</b>				
<b>Cotributions</b>				
Current Year Pledges	28,244.44	216,000.00	187,755.56	13.08 %
Post Pledge Drive Pledges	60.00	8,000.00	7,940.00	0.75 %
Estimated Unpaid Pledges - General Fund	0.00	(5,824.00)	(5,824.00)	0.00 %
Prior Year Pledges	0.00	2,000.00	2,000.00	0.00 %
Operating Fund Donations	4,841.80	17,500.00	12,658.20	27.67 %
<b>Cotributions Total</b>	<b>33,146.24</b>	<b>237,676.00</b>	<b>204,529.76</b>	<b>13.95 %</b>
<b>Special Events</b>				
Miscellaneous Fundraising	20.00	2,000.00	1,980.00	1.00 %
<b>Special Events Total</b>	<b>20.00</b>	<b>2,000.00</b>	<b>1,980.00</b>	<b>1.00 %</b>
<b>Other Income</b>				
Prior Years Carryover	0.00	0.00	0.00	0.00 %
Carryforward of 16/17 Surplus	0.00	0.00	0.00	0.00 %
Operations Contingency Fund Withdrawal	0.00	6,469.00	6,469.00	0.00 %
<b>Other Income Total</b>	<b>0.00</b>	<b>6,469.00</b>	<b>6,469.00</b>	<b>0.00 %</b>
<b>Building Use Fund</b>				
Building Use Fees/Donations	354.92	8,000.00	7,645.08	4.44 %
<b>Building Use Fund Total</b>	<b>354.92</b>	<b>8,000.00</b>	<b>7,645.08</b>	<b>4.44 %</b>
<b>Dividends and Interest</b>				
CD & Money Mkt Account Interest	65.43	40.00	(25.43)	163.58 %
Insurance Dividends	0.00	200.00	200.00	0.00 %
<b>Dividends and Interest Total</b>	<b>65.43</b>	<b>240.00</b>	<b>174.57</b>	<b>27.26 %</b>
<b>Total Income</b>	<b>33,586.59</b>	<b>254,385.00</b>	<b>220,798.41</b>	<b>13.20 %</b>
<b>Expense</b>				
<b>Salary and Wages</b>				
Salary - Minister	3,638.27	59,122.00	55,483.73	6.15 %
Salary - Director Lifespan Experience	0.00	24,563.00	24,563.00	0.00 %
Salary - Administrator	3,256.67	25,200.00	21,943.33	12.92 %
Salary - Business Administrator	0.00	15,432.00	15,432.00	0.00 %
Salary-Other	0.00	0.00	0.00	0.00 %
Accountant - Contract Services	2,785.00	0.00	(2,785.00)	0.00 %
Music Director - Contract Services	815.00	10,080.00	9,265.00	8.09 %
Housing Allowance-Minister	798.64	12,978.00	12,179.36	6.15 %
In Lieu of Health Insurance-Minister	0.00	0.00	0.00	0.00 %
In Lieu of FICA-Minister	366.59	5,791.00	5,424.41	6.33 %
In lieu of FICA-Minister Deferred	0.00	0.00	0.00	0.00 %
In Lieu of Health Insurance-Adm.	160.00	3,991.00	3,831.00	4.01 %
In lieu of Health - Minister	0.00	0.00	0.00	0.00 %

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In lieu of Health - DRE	0.00	0.00	0.00	0.00 %
Contract Musicians	400.00	6,320.00	5,920.00	6.33 %
Contract LE Child Care/Nursery Asst.	329.00	4,100.00	3,771.00	8.02 %
Contract Ministerial Assistance	500.00	0.00	(500.00)	0.00 %
<b>Salary and Wages Total</b>	<b>13,049.17</b>	<b>167,577.00</b>	<b>154,527.83</b>	<b>7.79 %</b>
<b>Employer Payroll Taxes</b>				
Employer FICA - DLE	0.00	1,879.00	1,879.00	0.00 %
Employer Medicare - DLE	0.00	0.00	0.00	0.00 %
Employer FICA - Administration	201.91	3,414.00	3,212.09	5.91 %
Employer Medicare - Administration	59.46	0.00	(59.46)	0.00 %
<b>Employer Payroll Taxes Total</b>	<b>261.37</b>	<b>5,293.00</b>	<b>5,031.63</b>	<b>4.94 %</b>
<b>Employee Benefits</b>				
Health Insurance - Minister	805.18	9,904.00	9,098.82	8.13 %
Health Insurance - DLE	0.00	4,662.00	4,662.00	0.00 %
Dental Insurance-Minister	44.80	538.00	493.20	8.33 %
Dental Insurance - DLE	0.00	640.00	640.00	0.00 %
Dental Insurance - Administration	62.38	699.00	636.62	8.92 %
LTD Insurance - Minister	72.10	865.00	792.90	8.34 %
LTD Insurance - DLE	0.00	295.00	295.00	0.00 %
LTD Insurance - Administration	25.20	302.00	276.80	8.34 %
Retirement - Minister	300.42	3,605.00	3,304.58	8.33 %
Deferred Retirement-Minister	0.00	0.00	0.00	0.00 %
Retirement - DLE	0.00	1,228.00	1,228.00	0.00 %
Retirement - Administration	105.00	1,260.00	1,155.00	8.33 %
Group Life Insurance - Minister	49.03	588.00	538.97	8.34 %
ST Disability Insurance - Minister	29.57	355.00	325.43	8.33 %
ST Disability Insurance - DLE	0.00	167.00	167.00	0.00 %
ST Disability Insurance - Administration	10.34	124.00	113.66	8.34 %
<b>Employee Benefits Total</b>	<b>1,504.02</b>	<b>25,232.00</b>	<b>23,727.98</b>	<b>5.96 %</b>
<b>Supplies</b>				
Office Supplies	68.46	1,000.00	931.54	6.85 %
Child/Youth LE Programming	14.49	1,800.00	1,785.51	0.81 %
Hospitality/Kitchen	21.27	500.00	478.73	4.25 %
Supplies - Membership	42.00	400.00	358.00	10.50 %
Supplies - Pastoral Care	0.00	0.00	0.00	0.00 %
<b>Supplies Total</b>	<b>146.22</b>	<b>3,700.00</b>	<b>3,553.78</b>	<b>3.95 %</b>
<b>Printing &amp; Copying</b>				
Office Copying	0.00	600.00	600.00	0.00 %
Directory Printing	0.00	300.00	300.00	0.00 %
<b>Printing &amp; Copying Total</b>	<b>0.00</b>	<b>900.00</b>	<b>900.00</b>	<b>0.00 %</b>
<b>Postage and Shipping</b>				
Postage and Shipping	150.00	600.00	450.00	25.00 %
<b>Postage and Shipping Total</b>	<b>150.00</b>	<b>600.00</b>	<b>450.00</b>	<b>25.00 %</b>
<b>Resources/Curriculum</b>				
Resources/Curriculum - Music	0.00	250.00	250.00	0.00 %

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Resources/Curriculum - L/E Adult	0.00	100.00	100.00	0.00 %
Resources/Curriculum - Library	(250.00)	0.00	250.00	0.00 %
Resources/Curriculum - Sunday Services	142.81	700.00	557.19	20.40 %
Resources/Curriculum - RE	0.00	0.00	0.00	0.00 %
<b>Resources/Curriculum Total</b>	<b>(107.19)</b>	<b>1,050.00</b>	<b>1,157.19</b>	<b>(10.21) %</b>
<b>Plant and Property</b>				
Insurance - Building & Liability	(916.00)	3,100.00	4,016.00	(29.55) %
Building Maintenance	27.73	3,000.00	2,972.27	0.92 %
Fixture & Equipment Maintenance	11.99	0.00	(11.99)	0.00 %
<b>Plant and Property Total</b>	<b>(876.28)</b>	<b>6,100.00</b>	<b>6,976.28</b>	<b>(14.37) %</b>
<b>Service Contracts</b>				
Service Contracts - Building Maintenance	0.00	2,500.00	2,500.00	0.00 %
Service Contracts - Computers & Technology	511.08	1,441.00	929.92	35.47 %
Service Contracts - Cleaning Service	0.00	8,283.00	8,283.00	0.00 %
Service Contracts - Snow Plowing	224.00	3,100.00	2,876.00	7.23 %
<b>Service Contracts Total</b>	<b>735.08</b>	<b>15,324.00</b>	<b>14,588.92</b>	<b>4.80 %</b>
<b>Equipment</b>				
Copier Contracts	203.56	3,400.00	3,196.44	5.99 %
Computers and Technology	(299.46)	2,000.00	2,299.46	(14.97) %
Piano Tuning & Repair	0.00	300.00	300.00	0.00 %
<b>Equipment Total</b>	<b>(95.90)</b>	<b>5,700.00</b>	<b>5,795.90</b>	<b>(1.68) %</b>
<b>Utilities</b>				
Electricity	391.83	4,800.00	4,408.17	8.16 %
Gas	402.23	1,850.00	1,447.77	21.74 %
Water & Sewer	65.48	1,100.00	1,034.52	5.95 %
Telephone & Telecommunications	317.52	2,600.00	2,282.48	12.21 %
Trash Removal	0.00	252.00	252.00	0.00 %
<b>Utilities Total</b>	<b>1,177.06</b>	<b>10,602.00</b>	<b>9,424.94</b>	<b>11.10 %</b>
<b>Miscellaneous Expenses</b>				
New Hire Expense/Background Checks	24.51	200.00	175.49	12.26 %
Advertising	0.00	900.00	900.00	0.00 %
Board	0.00	100.00	100.00	0.00 %
Committee on Ministry	0.00	100.00	100.00	0.00 %
Leadership Development	0.00	100.00	100.00	0.00 %
Pledge Drive	0.00	350.00	350.00	0.00 %
Worker's Comp Insurance	916.00	1,500.00	584.00	61.07 %
Landscaping	75.00	0.00	(75.00)	0.00 %
<b>Miscellaneous Expenses Total</b>	<b>1,015.51</b>	<b>3,250.00</b>	<b>2,234.49</b>	<b>31.25 %</b>
<b>Dues and Fees</b>				
UUA Program Fund	0.00	1,000.00	1,000.00	0.00 %
Mid American District Program Fund	0.00	500.00	500.00	0.00 %
Bank Fees & Service Charges	0.00	620.00	620.00	0.00 %
Insurance Fees	5.00	170.00	165.00	2.94 %
Nonprofit Corporation Filing Fees	0.00	20.00	20.00	0.00 %

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	Amount	2019 Budget	Difference	Percent of Budget
<b>Dues and Fees Total</b>	<b>5.00</b>	<b>2,310.00</b>	<b>2,305.00</b>	<b>0.22 %</b>
<b>Professional Expenses</b>				
Professional Exp.-Minister	0.00	5,200.00	5,200.00	0.00 %
Professional Expense - Music Director	0.00	350.00	350.00	0.00 %
Professional Expense - DLE	0.00	1,000.00	1,000.00	0.00 %
Professional Expense - Accounting	675.00	0.00	(675.00)	0.00 %
<b>Professional Expenses Total</b>	<b>675.00</b>	<b>6,550.00</b>	<b>5,875.00</b>	<b>10.31 %</b>
<b>Total Expense</b>	<b>17,639.06</b>	<b>254,188.00</b>	<b>236,548.94</b>	<b>6.94 %</b>
<b>Over/Under</b>	<b>15,947.53</b>	<b>197.00</b>	<b>(15,750.53)</b>	