

POLICY COMMITTEE BOARD REPORT
FOR APRIL 2019 BOARD MEETING
PREPARED 3/23/19

1. Status of work on Revised manual:

Judy Myers has completed her work on the proposed policy manual. It was a major task which she worked on for months. It is ready for our consideration.

To reiterate the background, this revision to the policy manual has been the major task of the Policy Committee for the past several months and has been a goal of the committee since before I became the representative to the Policy Committee from the board. There are significant changes to the format of the manual. There are not any changes to the language itself which have not previously been considered by the board.

There are two significant changes to the format. (1) Items having to do with staff have been completely removed and are now the subject of a separate manual overseen by the Staff Resources Committee. (2) The language regarding committee structure and operation has been separated into (a) policies and (b) procedures. The policies will continue to be established by the board. Procedures will be adopted by each committee, working with the policy committee to insure consistency with the manual format and adherence to the mission and methods of the congregation.

There is some language within the proposed manual that is inconsistent with how we currently operate, particularly in the Governance section. Nonetheless, the Policy Committee recommends that this version of the manual be adopted. Maintenance of the manual will be an ongoing process, so those discussions about governance can be conducted and the manual revised accordingly. In the meantime, we will have a much more workable document which will require much less of the board's time to maintain.

Prepared by:

Tom Darnton
3/23/19