

UUCGT Board of Trustees Minutes

Tuesday, May 21, 2019 – 6:00 pm

Convene - Candle lighting and bell

Present – Mike, Donna, Laura, Tom, Karl. Linda and Barb not present.

Opening words – Tom

Board Covenant read

1. Approval of Agenda – 1 addition, a policy regarding use of meditation space approved and then agenda APPROVED.

2. Consent Agenda APPROVED

- Minutes of Board Meeting – April 16, 2019
- Financial Reports as of April 30, 2019
- Average Weekly Attendance Report April

3. To Do List – Laura

UPDATED, two remaining items for next board: recruiting members for Safe Congregations/Conflict Management and for Policy Committee.

4. UUA General Assembly Matters – Gerry Schatz and Barb Conley

Gerry and Barb talked about the upcoming GA. They have been appointed as our delegates and presented issues that will be discussed at GA. They asked whether we wished to issue instructions about these issues or allow them to exercise their own judgment. After discussion, the consensus of the board was to leave the delegates free to exercise their discretion. We discussed having them present a report to the new board at the July, 2019 meeting. We also discussed the need to incorporate more information about UUA and GA into our ongoing programming, particularly as we look towards recruiting a new settled minister.

5. Review of plans for Annual Meeting – Mike

The schedule and plan for the annual meeting was discussed. No additional decisions were required.

6. Status of Interim Minister including budget changes – Mike

Mike reported that we have a signed agreement with Rev. Dr. Cathy Harrington to serve UUCGT for a two year interim ministry beginning August 1, 2019. Some minor adjustments were required in the proposed budget to comply with the terms of the agreement but without significant impact on the "bottom line".

7. Executive session meeting May 6, 2019 noted – Mike

Mike asked that the minutes reflect that we held an executive session on May 6, 2019, with both in person and virtual attendance during which we approved a budget proposal for 2019-20, to be submitted to the congregation on June 2, 2019.

8. Status on hiring of RE Director – Mike

Mike reported that we have hired a RE Director for the upcoming program year. Donna reported that there is some mis-understanding regarding the new job description for RE Director compared to the prior position, which was much closer to fulltime. Laura will pursue preparing a written explanation with the RE committee to address this misunderstanding.

9. Status on hiring of Music Director – Donna

A search committee to seek a new Music Director has been formed, consisting of Mary Ann Rivers, Karl Love, Donna Stein-Harris, Judy Weaver and Kim Gribi. The committee is working on a job description. The position will be posted later in the summer so that our interim minister can be involved in the final decision.

10. Status of employee contract renewals – Mike

Mike reported that Staff Resources has signed agreements with the Sunday School staff, Temporary Music Director and the accompanist for VE and Sunday Services.

11. Set housing allowance amount for Rev. Beth – Mike

Mike reported that our current contract minister has asked that we set \$1000 of her compensation per month for her housing allowance. Motion made, seconded and passed.

12. Pledge for 2020 Annual Program Fund – Mike

Mike reported that the Finance Committee has recommended \$5775 as the budget line item for the 2019-20 UUA pledge. Motion made, seconded and passed.

13. Meditation room policy - Tom

Tom reported that he had developed a policy and procedure document addressing the use of the meditation room by non-members of UUCGT for individual meditation. The proposed policy language is:

" As a part of the arrangement between UUCGT and Sokogi meditation group allowing the latter to use one room of the church building for a meditation space, members and guests of Sokogi who are not members of UUCGT are permitted to use the meditation space and adjacent common areas during hours the church building is normally open, subject to procedures to be established by Sokogi representatives and the UUCGT Policy Committee."

Motion to adopt this policy language made, seconded and passed.

14. There was no public comment

15. Executive Session – A brief executive session was convened to discuss personnel matters. No action was taken.

16. Closing words – Mike

Recognizing that this was the final meeting of the current board (the June meeting will be a joint meeting between newly elected and current board members) Mike expressed his appreciation of the manner in which the current board had handled a series of challenging situations. Other board members concurred and expressed appreciation for Mike's work and that of their colleagues on the board.

Adjournment at 7:53 pm

Next Meeting – Tuesday, June 18, 2019, 6:00 pm. We will explore using the Sanctuary for our next meeting.

Submitted May 22, 2019 by Tom Darnton