

# UUCGT Board of Trustees Minutes

**Wednesday, October 16, 2019 – 7:00 pm**

Attendees: Mike McDonald, Tom Darnton, Pat Light, Rev. Cathy Harrington, Karl Keinath, Judy Myers, Barb Termaat (Mary Anne Rivers is traveling)

Convene - Candle lighting and bell

Opening words – Tom (**Barb in November**)

1. Board Covenant
2. Approval of Agenda – additions or deletions **None**
3. Consent Agenda **Board passed unanimously**
  - a. Minutes from September 18 meeting
  - b. Average Weekly Attendance Report – September
  - c. September Financial Reports
  - d. Partner Church proposal – Do not pursue now – Judy
4. To Do List – Judy

**Barb:** send card to Chris Lautz this week

5. Christmas Eve Plans – Rev. Cathy/Hal Gurian

**Hal:** the State Theater has not been welcoming, and no other suitable venue was available. Thus this year we will just have our UU service at UUCGT

**Motion to Approve 1 service at UUCGT on Christmas Eve passed unanimously.**

Judy proposed UUCGT take the lead on a community event supporting immigrant children by spring. Robin Lee Berry may be an interested soloist. Social Justice, music and Sunday services would be engaged. Cathy will share idea with the committees.

6. Security System Proposal – Karl/Price Watts

We have an EPS Proposal for security cameras, 2 panic buttons and viewing panel in the office to help protect staff and UUCGT community against dangerous persons entering the building. The Finance committee said these are Capital expenses for initial purchase and Operating budget for monthly fees and other maintenance, and approves the purchase.

**Motion to Approve security system passed unanimously.**

Mike proposed adding door/window security (in case of break-in) and fire monitoring. May reduce our insurance bill. Karl will work with the Facilities team to get an estimate.

7. Transition Team appointments – Rev. Cathy

Request for approval to appoint Tom Darnton, Susan Lio and Kat Norman to the Transition Team; and John Hoffman conditionally on his acceptance to the Transition Team.

**Motion to Approve Transition Team appointments passed unanimously.**

8. Interim Start-up meetings Nov 1 and 2 – Rev. Cathy

Nov 1 at West End Tavern in a private room at 6pm.

Nov 2 gather at 9am at UUCGT, official start time 9:30. End by 3:30pm

9. Update on proposed John Ort Award – Rev. Cathy

Award is for Welcoming to visitors and being a staunch supporter for the mission of UUCGT. The wording of the award will be approved by Penny Ort.

The Board submits XXXX as the recipient this year to be awarded at the Thanksgiving Dinner.

**Motion to Approve XXXX as the recipient this year passed unanimously.**

Note: The name of the recipient is secret until the Thanksgiving Feast.

10. Increase Music Director hours or decrease responsibilities? – Rev. Cathy

Vocal Ensemble is thrilled with Renee. Cathy recommends her hours flex between 10-15 hours per week as needed.

With est avg of 13 hours per week, the increase would be ~\$2,400. We have budget this year given the gap in VE director before Renee started. Next year, the increase would be ~\$3,500. Her current contract is 3 months.

The Board proposes that Renee can bill up to 15 hours per week during her 3 month contract, including retroactively. The data from the first 3 months will help inform hours for her new contract starting in January.

**Motion to Approve VE Director billing up to 15 hours weekly for the duration of her 3 month contract passed unanimously.**

11. Approve Religious Education Committee Chair – Mike

Rather than make exceptions to policy, the Board recommends Jolynn Paige is appointed Acting Chair of the Lifespan Experience Committee until the needed policy adjustments are put into place by January 2020.

**Motion to Approve Jolynn Paige as Acting Chair of Lifespan Experience Committee until policies are adjusted passed unanimously.**

Policy adjustments requested are on along the lines of “Chairs of Permanent Board committees must be Members of UUCGT, including Finance, Staff Resources, ....” (which does NOT include RE/Lifespan Experience Committee).

12. Update on teachers – Mike

Betsy Hammond, as Director of RE/Lifespan Experience, recruits, trains, oversees and supports the teachers needed for the program per our policies. Thus Board agreed Betsy has full discretion over teachers she hires.

13. Updates for Safe Congregations and Healthy Congregations – Barb and Mary Anne

Safe Congregation and Healthy Congregation functions and focus are very different. Cathy and Betsy are ex-officio members. We need to find one additional congregational member.

Judy and Pat are nominated to be members of the Safe Congregation Committee.

**Motion to Approve Judy Myers and Pat Light as members of the Safe Congregation Committee passed unanimously.**

Healthy Congregation will move forward with members Susan Lio, Jim Linsell, Barb Gibson, Barb Termaat, Mary Anne Rivers and Rev Cathy. Next meeting is October 30th.

14. Update on Benzie Congregation – Judy Myers

They are a great group. The goal is over time to become members and pledgers of UUCGT OR consider becoming an independent congregation.

15. Participation in UUA Midwest Region Congregational History Project - Mike

Jan Zerbel would be a great candidate given her work in this area.

Public Comment

Closing words – Rev. Cathy

Adjournment - meeting adjourned at 8:41pm

Next Meeting – Wednesday, November 20, 7:00 pm