

Notes to Financial Statements
For the Fiscal Year July 1, 2019 – June 30, 2020
Reporting Period 11/30/19

Income Items:

- 1) **#4010-Current Year Pledges:** We have completed November 2019, the 5th month in the Fiscal '19-'20 Budget. We received **\$14,058.25** in November for Current Year Pledges, when totaled for the year **\$107230.15**, is **50%** of the yearly budgeted amount of **\$215,350.00**.
*50% is made up of all Pre '19-20 donations, made before 7/1/19 in the amount of **\$36,605.90**, plus **\$28,125.25** / July'19 + **\$8,498.25** / August '19 + **\$8,493.25** / September '19 + **\$11,449.25** / October '19 + **\$14,058.25**/ November '19 = **\$107,231.15** **11/19 \$14,058.25 is 78% of monthly budget**
- 2) **#4101-Misc Fundraising - \$660.07/** Fall Crafts and Book Sale
- 3) **#4020-Next Year Pledges:** No Change
- 4) **#4030-Prior Year Pledges: \$90.00**
- 5) **#4040-Operating Fund Donations:** We Received **\$1,087.25** in November '19, completing **23%** of the yearly budgeted amount of **\$15,000.00**.
- 6) **#4205-OWL Program:** End of October / switch of \$100- from #4510 Bldg Use Fees to #4205 OWL Program – shows in YTD
- 7) **TOTAL INCOME: 47% OF YEARLY BUDGET**

**If prepaid 19-20 Pledges are not included, total Income through November 2019 = \$ 29% of Annual Budget*

Expense Items:

**Budget Adjustments Made for September '19 Financials: #5042 was \$18,000.00 - \$6,000 was moved to #5011-Salary DRE – New #5011=\$15360.00 / -\$10,000 was moved to NEW ACCOUNT #5013 – Salary-RE Teachers*

- 1) **#5013-Salary RE Teachers:** October was \$1,035. / Paid 2 months / November is a monthly amount
- 2) **#5014-Salary-Music Director:** New Account /#5020 Contract Music budget of \$10,000 moved to new account #5014 (Salary-Music Director)
- 3) **#5030-Housing Allowance-Minister:** Per Approved Agreement, \$2,000.00 of Rev. Cathy's Monthly Salary is marked as Housing Allowance.
- 4) **#5040-Contract Musicians: \$510.00** Guest Musicians (Barbara Young November '19 Services)
- 5) **#5352-ST Disability Insurance-Office Administrator:** Due to overpayment of Chava STD Insurance from 2018-2019, the July, August, September, October, November 2019 Billing was a credit. No payment made.
- 6) **#6110-Service Contracts-Building Maintenance= 0 (American Waste-Quarterly)**
- 7) **#6120-Service Contracts-Software / Computers =**
- 8) **#6140-Service Contracts - Cleaning Services:** July, August, September, October, November Services = $433.33 \times 5 = \$2,166.65$ + Carpet Entry Way Cleaning \$150
- 9) **#6210-Service Contracts-Copier:** Monthly \$171.88 for new copier
- 10) **#6220-Computers & Technology: \$**
- 11) **#7120-UUA/Mid American:**
- 12) **#7210-Professional Expenses-Interim/Settled Minister:** Professional Expenses for Temporary Minister. Class for Rev. Cathy in August was \$581.60 / 9/19 Rev. Cathy Professional Expenses: \$1,200/Class, \$510/Soulmatters, \$132.50/UU Dues, \$320/On Line Course, \$1,250/Workshop, Misc Lunches, Travel Expenses

BALANCE SHEET / DIFFERENCES:

#3330 Congregational Care	-\$523.64 = MA Force Memorial
#3364 For Those In Need	+\$990.25 = November Donations
#3366 Community Needs (-\$1,900.00)	\$608.60 = November Balance
#3367 Guatemala Fund	+\$80.00 = Donation
#3368 Special Coll /Thanksgiving	+\$276.20 = Difference of Income & Facilities P
#3369 Special Collection Music	-0- = Balance \$364.94 in October, used to help purchase new music folders
#3385 Safe Harbor	\$826.57 = November's Meals Paid / Community Needs donated \$700 with October 2019 For Those In Need Contribution
#3415 Landscape	- \$85.00 = Winterized Sprinklers